

PARENT INFORMATION

Return to school in September 2020

This document contains the basic information you will need about school in September. This information is based on the Government document released in July 2020 and could be subject to change should there be any changes to guidance from the government, SAGE or teaching unions.

Will my child return to school in September?	Yes. All children should return to school on Thursday 3rd September and will stay for a full day according to the start and finish times below. (except Nursery and Reception pupils who have been given their specific start date and time)																											
Will school start and finish at the normal time?	<p>No. There will be a staggered start and finish time for different classes and each year group will enter through a different gate. Please check here for your child's year group and make a note of the time and gate.</p> <p>Monday to Thursday</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Year Groups</th> <th>Start time & Gate</th> <th>End of school & Gate</th> </tr> </thead> <tbody> <tr> <td style="background-color: #a0c0ff;">Nursery</td> <td>8:40 Nursery gate</td> <td>3:10 Nursery gate</td> </tr> <tr> <td style="background-color: #a0c0ff;">Reception</td> <td>8:40 Main Gate</td> <td>3:10 Main Gate</td> </tr> <tr> <td style="background-color: #f0a0a0;">Year 1</td> <td>8:40 Elmcroft Gate</td> <td>3:10 Elmcroft Gate</td> </tr> <tr> <td style="background-color: #f0a0a0;">Year 2</td> <td>8:40 CC Entrance</td> <td>3:10 CC Entrance</td> </tr> <tr> <td style="background-color: #a0ffa0;">Year 3</td> <td>9:00 Nursery Gate</td> <td>3:30 Nursery Gate</td> </tr> <tr> <td style="background-color: #a0ffa0;">Year 4</td> <td>9:00 Main Gate</td> <td>3:30 Main Gate</td> </tr> <tr> <td style="background-color: #a0a0ff;">Year 5</td> <td>9:00 Elmcroft Gate</td> <td>3:30 Elmcroft Gate</td> </tr> <tr> <td style="background-color: #a0a0ff;">Year 6</td> <td>9:00 CC Entrance</td> <td>3:30 CC Entrance</td> </tr> </tbody> </table> <p>PLEASE NOTE FRIDAY CLOSURE TIME IS DIFFERENT FOR ALL: 2pm Nursery, Reception, Year 1 & Year 2 2:15pm Year 3, Year 4, Year 5 & Year 6</p>	Year Groups	Start time & Gate	End of school & Gate	Nursery	8:40 Nursery gate	3:10 Nursery gate	Reception	8:40 Main Gate	3:10 Main Gate	Year 1	8:40 Elmcroft Gate	3:10 Elmcroft Gate	Year 2	8:40 CC Entrance	3:10 CC Entrance	Year 3	9:00 Nursery Gate	3:30 Nursery Gate	Year 4	9:00 Main Gate	3:30 Main Gate	Year 5	9:00 Elmcroft Gate	3:30 Elmcroft Gate	Year 6	9:00 CC Entrance	3:30 CC Entrance
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What if I have children to drop at the same time but to different gates?	Please be prompt to school, drop the youngest child first then walk to the next gate and drop the next child. There is enough time to drop both children within the time slot.																											
What if I have children in different year groups with different start times?	Siblings must be dropped off at their designated start times. Please avoid waiting outside of the school gate.																											
What if I bring my child to school late?	Please try to ensure that your child is on time for school. If you bring your child to school after their designated start time, you will need to use the Late Gate, where your child will have to wait on the marked lines in the playground until they are registered, and a member of staff from their group collects them. Your child will therefore miss the start of the first lesson.																											

Will there be Breakfast Club?

Yes. The school has been split into 4 big groups and we will provide a breakfast club for each group. Breakfast Club must be booked and paid a minimum of a week in advance. If we cancel breakfast club you will not be charged however if your child does not attend the charge will remain as we will already have arranged the staff and have to pay them whether you turn up or not, you can amend the bookings up to 5 working days before to avoid being charged. Breakfast club will start from Monday 7th September. Children will not be admitted to breakfast club after 8:25 (N-Yr2) / 8:45 (Yr3-6). To amend/change an advanced booking you must call the school office. This cannot be done online.

Year Groups	Start time & Gate	Charge
Nursery	7:30-8:40	£2.50 (£1.25)
Reception	CC Entrance	
Year 1	7:30-9:00	£2.50 (£1.25)
Year 2	Small Gate Hilsea St	
Year 3	7:30-9:00	£2.50 (£1.25)
Year 4	Small Gate Hilsea St	
Year 5	7:30-9:00	£2.50 (£1.25)
Year 6	Small Gate Hilsea St	

BOOKING ON SCOPAY WILL BE AVAILABLE FROM THE 1ST AUGUST**Will there be After-school Clubs?**

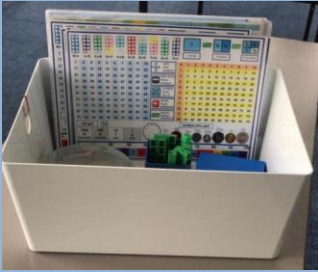
Yes. The school has been split into 4 big groups and we will provide an After-School Club for each group. After-school Club must be booked and paid for a minimum of a week in advance. If we cannot provide a club you will not be charged however if you change your mind the charge will remain as we will already have arranged the staff and have to pay them whether you turn up or not. You can amend the bookings up to 5 working days before to avoid being charged. To amend/change an advanced booking you must call the school office. This cannot be done online.

There will only be limited after school clubs in each phase group until further notice and there will only be 2 pick-up times for each phase group (See below) we will not be able to accommodate mid-session pick-ups as the clubs will be scattered across the school. After-school Clubs will start from Monday 7th September.

Monday - Thursday

Year Groups	Start time & Gate	Charge
Nursery & Reception	3:15-4:45 CC gate	£7.50 (£3.75)
	3:15-5:45 CC gate	£10.00 (£5.00)
Year 1 & Year 2	3:15-4:45 Elmcroft	£7.50 (£3.75)
	3:15-5:45 Elmcroft	£10.00 (£5.00)
Year 3 & Year 4	3:30-5:00 Big gates	£7.50 (£3.75)
	3:30-6:00 Big Gates	£10.00 (£5.00)
Year 5 & Year 6	3:30-5:00 Elmcroft	£7.50 (£3.75)
	3:30-6:00 Elmcroft	£10.00 (£5.00)

	<p>PLEASE NOTE FRIDAY AFTER SCHOOL CLUB TIMES ARE DIFFERENT FOR ALL: 2:05 - 3:10 (£5.00/£2.50) 2:15 - 4:45 (£7.50/£3.75) Nursery, Rec, Yr1 & Yr2 2:20 - 3.30 (£5.00/£2.50) 2:30- 5:00 (£7.50/£3.75) Yr3, Yr 4, Yr 5 & Yr 6</p> <p>BOOKING ON SCOPAY WILL BE AVAILABLE FROM THE 1ST AUGUST</p>
<p>What if my child is showing Covid symptoms?</p>	<p>It is your responsibility to check that your child is well before you bring them into school. If they have a new cough (this means coughing a lot for more than an hour), a temperature or a loss of taste/smell please keep your child at home and arrange for a test to be completed. Please let the school know the result of the test as we have to notify Public Health England of cases of coronavirus (you will be sent a letter or email, please share this with us)</p> <p>If the test is negative your child can return to school when they feel well.</p> <p>If the test is positive then you must self-isolate for at least 7 days and your household and support bubble must self-isolate for 14 days from when the child started self-isolating.</p> <p>If your test is null and void you must arrange a further test.</p> <p>If a child starts to show symptoms at school they will be isolated in the first aid room and sent home as soon as possible. The member of staff looking after them will wear full PPE until the child has been sent home. The first aid room will then be thoroughly cleaned.</p>
<p>What happens if someone in my family shows symptoms of coronavirus?</p>	<p>If a member of your family gets symptoms they must get a test ASAP. If positive then your child must self-isolate for 14 days and you must inform the school.</p>
<p>What if a teacher shows symptoms of coronavirus?</p>	<p>If the teacher shows symptoms of coronavirus they will be sent home immediately and asked to take a test. If the test comes back positive then the class (and possibly phase group) will be asked to self-isolate for 14 days.</p>
<p>What if there is a coronavirus outbreak at school/in the local area?</p>	<p>If there is a positive test result in a class the class will close until all the children have been tested. We will alert Public Health England who will likely organise test, track and trace for the group/school. If there is a local lockdown we will follow the local government.</p>
<p>What will the school do to keep my child as safe as is possible?</p>	<p>The school will do everything it can to minimise the risk of infection to all staff and children. Your child will be in their classroom with their class and will be part of a larger phase group that have playtimes and lunchtimes together. The seating arrangements in the classroom and lunch hall will change so that children are not facing each other. The rooms will be well ventilated and communal high touch areas will be cleaned more regularly. All children will have their own resources (pens, pencils, rulers etc.) and will share a tub of maths resources with their partner) Staff will work across phase groups only and will not cross over into other phase groups. Pupils will be encouraged to wash and sanitise hands regularly throughout the day. The start times and entrances will be staggered as will play times and lunchtimes to ensure different groups do not mix with each other. We know that some parents will have children in different phase groups and this is unavoidable. As a school we are doing everything we can within the restrictions we are faced with. Guidance may be updated throughout the summer – we will let you know of any changes when we return in September.</p>
<p>How will the school help my child to get back into the swing of learning</p>	<p>During the first half term the school will move through 3 phases. Phase 1 – Reconnect, Reflect and Re-establish routines</p>

<p>and catch up any missed learning opportunities?</p>	<p>During the first 2 weeks we will explore the lockdown period and celebrate the successful learning and skills that children have developed. We will use PHSC lessons to think about our recovery and wellbeing and share our experiences and learn skills of self-care. We will reconnect with our classmates and establish our new class charter, re-establish good learning behaviours and learn about our new class name.</p> <p>Phase 2 – Revise and Review</p> <p>We will spend a short time, as we start our new learning checking in on prior knowledge and revising some key concepts and skills needed to help us best assimilate our new learning. Our teachers will spend time reading with us all and helping us to set out our next steps for learning.</p> <p>Phase 3 – Renew</p> <p>We will immerse ourselves in our new learning and endeavor to make accelerated progress with the support of all the staff in our phase group – this may include some intervention or 1:1 group work.</p>
<p>Will parents get to meet the teacher?</p>	<p>Yes. We will organise a virtual session for you to meet the teacher. Any personal questions should be sent via email rather than asked at this meeting.</p>
<p>Will parents be allowed to come into the playground/school?</p>	<p>No. I'm afraid at this time we need to keep everyone safe and this means that very few adults will be allowed onto the school site. We encourage you to email your class teacher with important messages or questions and phone the office with general questions. You will be able to pay for lunches and clubs on SCOPay (please email info@millfields.hackney.sch.uk if you have any issues with this)</p>
<p>Will there be parents' evening?</p>	<p>Yes. Parents' evenings will be held using a virtual platform. You will be given a choice of days/times and then sent an invitation by your class teacher.</p>
<p>Will school be serving lunches?</p>	<p>Yes. If your child receives free school meals, universal free school meals (Rec-Y2) or you pay for lunch the school kitchen will provide alternating hot meals and packed lunches. (1 week hot meals, 1 week packed lunch etc.) this is because lunchtimes are staggered and we cannot provide a hot lunch for all children within the limited time and space that we have.</p>
<p>Can my child bring a packed lunch?</p>	<p>Yes. Your child can bring their own lunch but it must be in a paper bag that can be disposed of each day, not a packed lunch bag, to minimise cross infection from school to home.</p>
<p>Should my child bring anything with them to school?</p> 	<p>No. Your child should not bring anything to school, apart from on the first day, when your child NEEDS to bring in a water bottle and leave it in school and a box (ideally shoe box style) for their personal resources on the table. Younger children, in Nursery, Reception, Year 1 and Year 2, should also bring a full change of clothes on the first day that will be left on their peg. Please ensure this is labelled with their name and class. Other than this, children should not bring anything else into school.</p> <p>Book Bags will not be sent home for the foreseeable future unless there is a specific issue but we will send you information on a free online book site that has levelled books that you can enjoy with your child.</p>
<p>Should my child bring a PE kit?</p>	<p>No. On the day your child has PE or a sports after school club they should come to school wearing the school uniform PE kit (light blue/navy or white t-shirt, navy shorts or tracksuit bottoms, navy sweatshirt and trainers - -NO football tops allowed Jane says unless they are Liverpool supporters!!(this is a joke!))</p>
<p>Can I bring in toys for playtimes?</p>	<p>No. Children should not bring in any toys for playtime. Each class will be issued with a small selection of toys/balls to use at playtime and will keep them in their classroom.</p>
<p>Will the school have to close again and what will be provided at home in the event of another full closure?</p>	<p>We cannot predict what will happen in the Autumn term and of course will follow Government advice at all stages. In the event of a small coronavirus outbreak there may be a need for a partial or full closure. We will prepare</p>

	ourselves to be able to switch learning online. In September we will be training staff and children in the use of google classroom as we hope that we will be able to provide more 'taught' sessions should there be another lockdown.
Can we leave bikes or scooters in the school grounds?	No. Bikes and scooters cannot be brought inside the school grounds for the foreseeable future. There are a few places outside school to lock them up but not enough for everyone.
Can my child wear a mask?	No. At the moment school guidance says that children should not wear masks in school. If guidance changes we will update our guidance accordingly.