

GOVERNORS' ANNUAL PLANNER 2022-23

AUTUMN TERM 2022

	September	October	November	December
Key Dates and Actions	INSET –1.9.22 and 2.9.22 Term starts for children 5.9.22 Safeguarding online training for all -staff and governors –email via Hays	HT Performance Management: .date tbc SIP Visit 1 10.11.2022	Term starts for children 1.11.22 Governors' Away Day 3.11.2022 Meet the Governors at Parents Evening 15.10.22 & 16.10.22	Christmas Nativity: 6,7,8.12.22 Governor Invite to Christmas Concerts: week beginning 12.12.22 Christmas Lunch 14.12.22 Governor Newsletter End of term 16.12.22
Link Governor Visits	<ul style="list-style-type: none"> Safeguarding & Child Protection including SCR Health and Safety YEAR PARTNER VISIT 	<ul style="list-style-type: none"> English Maths Behaviour EYFS 	<ul style="list-style-type: none"> YEAR PARTNER VISIT: focusing on Maths & Literacy. PSHCE Attendance 	<ul style="list-style-type: none"> Health and Safety Inclusion/SEND
Governing Body Meetings	<u>Resources Meeting 26.10.2022</u> Safeguarding –KCSiE 2022 changes Declaration of Interests Annual Planner Review Budget monitoring Headteacher Report Update on: Attendance, School roll, Safeguarding, Staffing, Assessments, H&S, Well-being Safeguarding Policy –September 2022 –to be agreed and adopted <u>MAG 28.10.2022</u> Data report and analysis of end of year (2022) outcomes	<u>Curriculum and Well-being 17.10.22</u> Subject Leader/Curriculum presentation -update on curriculum developments Behaviour Link report Millfields Curriculum Audit Equality Objectives 2019-2023 review Headteacher Report/Update Attendance, School roll, Safeguarding, Staffing, Assessments, Health & Safety, Well-being	SIP 1 Visit feedback and report circulated	<u>Wellbeing & Safeguarding 29.11.2022</u> Staff presentation: Behaviour & school culture Well-being newsletters CPD update Staff well-being questionnaire feedback Kindness Week feedback Magic Breakfast Update Safeguarding stats Attendance update Staffing Updated Complaints Procedure/Policy SEND and Safeguarding Summary Report
Policy Reviews	Safeguarding & Child Protection Policy 2022 (revised from KCSiE document) to be ratified	Equalities Statement & Policy Positive Handling Policy	SEND Information for parents 2022 updated	

School Events	E-safety Day 29.9.22 Maths Week 19th -23rd September Harvest Festival Collection for Food Bank	Back History Month activities	Anti-bullying Week 14th -18th November No Pens Day 24.11.2022 Parents' Evening 15.11.22 & 16.11.22	Christmas Fair 9.12.22 Staff Christmas Dinner 14.12.2022
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SPRING TERM 2023

	January	February	March
Key Dates	Term starts for children 4.1.2023 Governors' School Tour 11.1.2023	Term starts for children 20.2.2023 SIP Visit 1 23.02.2023	Meet the Governors at Parents' Evening. 21.3.2022 & 22.3.2022 Governor Newsletter
Link Governor Visits	<ul style="list-style-type: none"> Safeguarding and Child Protection YEAR PARTNER VISIT: Focus on Foundation Curriculum subjects – Geography, History, Music, PE. How are they taught? Expectations? Learning engagement? English Maths 	<ul style="list-style-type: none"> Inclusion and SEND Attendance Music PSHE and SRE 	<ul style="list-style-type: none"> YEAR PARTNER VISIT: Meeting with Age Phase Leader – focus on Maths and Literacy –attainment plans, interventions and PPG Extended School
Governing Body Meetings	MAG meeting 16.1.2023 Attainment and Data Report Staffing and teaching profile updates Updates on Behaviour and Safety, Attendance, Safeguarding, Teaching and Learning/Curriculum HR, Resources Results of Parent Questionnaire Ambition Targets	Curriculum and Well-being 6.2.2023 Subject Leader presentation -tbc Headteacher Report/Covid Update on: Attendance, School roll, Safeguarding, Staffing, Assessments, Health & Safety, Well-being, Teaching & Learning, Curriculum Writing update Curriculum website update	Resources: 20.3.2023 Budget Update Budget Monitoring Debt Review Indicative budget for 2022-23 SIP 2 Visit Report Headteacher Report/Covid Update on: Attendance, School roll, Safeguarding, Staffing, Assessments, H&S, Well-being, Teaching & Learning, Curriculum
Policy Reviews		Accessibility Plan SEND Policy review	Pupil Premium Policy
School Events	Hispanic Week 3rd - 7th January	Creative Arts Week: 6th -10th February Safer Internet Day: 7th February Creative Arts Event: Thursday 23rd February	World Book Day – Thursday 2nd March STEAM Week : 27th March -31st March School Council Parliament Trip: tbc Parents Evenings: 22nd & 23rd March

SUMMER TERM 2023

	April	May	June	July
Key Dates	Term starts for children 17.4.2023 Away Day – tb	Parents' Curriculum Forum - tb	Term starts for children 5.6.23 INSET Day - 23.6.23	Governor Newsletter End of term 19.7.23
Link Governor Visits	<ul style="list-style-type: none"> Safeguarding and CP YEAR PARTNER VISIT Focus on Science, Computing, DT, Art. Maths 	<ul style="list-style-type: none"> PPG Link Review English Enrichment 	<ul style="list-style-type: none"> RE Health and Safety SEND and Inclusion 	<ul style="list-style-type: none"> YEAR PARTNER VISIT: Year group data and end of year evaluation Leadership and Management
Governing Body Meetings	Budget-setting 17.4.2023 BUDGET setting and agreement SEND and additional provision 3 year plan	Curriculum and Well-being 22.5.23 Subject Leader presentation - tb Curriculum –foundation subject Year Partner Visit Reports Safeguarding Report and Link Report PSHE update Headteacher Report/Covid Update on: Attendance, School roll, Safeguarding, Staffing, Assessments, H&S, Well-being, Teaching & Learning, Curriculum	Resources and premises:19.6.2023 Health & safety Update Premises Audit update Building works review Headteacher Report/Covid Update on: Attendance, School roll, Safeguarding, Staffing, Assessments, H&S, Well-being, Teaching & Learning, Curriculum	Full GB meeting 11.7.2023 tbc Headteacher Report on: Attendance, School roll, Safeguarding, Staffing, Assessments, H&S, Well-being, Teaching & Learning, Curriculum Curriculum Leader Reports to GB Progress against SDP actions Progress and end of year attainment Outcomes for Years 2 and 6 Feedback SIP visit 3 Report Outcomes of questionnaires End of year review
Policy Reviews	Financial and HR policies to be adopted in line with LA advice and updates	Capability Policy Disciplinary Policy Whistleblowing Policy Sickness Absence Policy	Premises Action Plan to be agreed	
School Events	Y5 Residential: 17th -21st April	Mental Health Awareness Week: 16th -20th May Parents & Families Week: 22nd – 26th May KS2 SATS Week: 8th -11th May	Y6 Residential 5th -9th June	Democracy Week: 3rd -7th July Sports Week:- 10st -14th July Summer Fair tbc